

## Information notice for online job applications

### Introduction

Pursuant to Articles 13 and 14 of the Regulation (EU) 2016/679 on the “protection of natural persons with regard to the processing of personal data” (hereinafter also “GDPR”), we are providing the information required on the processing of your personal data (“Data”) performed by Eurolab S.r.l. (hereinafter also the “Company”).

### 2. Identity and contact details for the Data controller

The Controller of the processing of your Data is Eurolab S.r.l, with registered office in Via via Monsignore Rodolfi, 22 36022 San Giuseppe di Cassola (VI), tel. (+39) 0424 570.233

### 3. Categories of personal data

The Data processed by the Company include, including but not limited to:

- Common Data: Personal Data, Contact details, education;
- Special categories of personal data pursuant to Art. 9 of the GDPR (e.g. data on the health status, such as protected characteristics), included in the *curriculum* or other documentation you have submitted to the Company.

### 4. Processing purpose and legal basis

Data provided by you will be processed for purposes related to carrying out recruitment and selection activities.

In reference to common Data, the legal basis of processing is constituted by the execution of pre-contractual measures, for example participation in tests and evaluation questionnaires.

In reference to special categories of personal Data, the legal basis of processing is constituted by your explicit consent.

It is not mandatory to provide your Data, but an eventual refusal to do so and/or to give your explicit consent to the processing of special categories of personal data, will entail the objective impossibility for the Company to pursue the purposes illustrated above.

### 5. Processing methods

Personal data are processed manually, digitally and electronically applying logics strictly connected to the purposes and, in any case, to guarantee the security and confidentiality of the data pursuant to laws in force.

### 6. Data storage period

The Company will process the contact Data referred to you up to a maximum of 12 months starting from the day of submission of your CV or any other documentation. At the end of the specified period, your CV and any other documentation you may have submitted and, in general, your personal Data, will be automatically removed from the Company systems.

### 7. Subject categories that the Data can be communicated to

Your data can be communicated to external Companies/Bodies Società/Enti for the purposes of carrying out recruitment and selection activities.

### 8. Transfer of personal data to countries extra EU

Personal data cannot be transferred to non-EU Countries.

### 9. Rights of the Data subject

As Data subject you have the right to:

- a) Ask the Controller to access, cancel, rectify if inaccurate, integrated if incomplete your data, and to restrict processing in cases set forth in Art. 18 of the GDPR;
- b) Object, at any time, in full or partially, to processing of Data needed for pursuance of the legitimate interest of the Controller;
- c) If the conditions for the portability right pursuant to Art. 20 of the GDPR exist, receive in a structured form, commonly used and readable with an automatic device the Data supplied to the Controller and, if technically feasible, transmit it to another Controller without hindrance;
- d) Revoke consent given at any time;
- e) Lodge a complaint with a supervisory Authority.

Those rights may be exercised by registered mail, addressed to Eurolab S.r.l, Direzione Amministrativa (Office of the General Manager), via Monsignore Rodolfi, 22 – 36022 San Giuseppe di Cassola (VI).

Latest update: March 2020

### **Eurolab s.r.l.**

via Mons. Rodolfi, 22 – 36022 S. Giuseppe di Cassola – VI – ITALY

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